

GREATER SEKHUKHUNE DISTRICT MUNICIPALITY



IDP/BUDGET PROCESS 2006/07

BUDGET PROCESS 2006/2007

BACKGROUND:

Section 21(1)(b) prescribes that the mayor of a municipality must at least 10 months before the start of a financial year table in the Council a time schedule outlining key deadlines for the preparation, tabling and approval of the annual budget and also the review of the Integrated Development Plan.

Scheduled below is the time table for the budget process for 2006/2007.

Month	Activity	Dates
June 05	<ul style="list-style-type: none"> Review previous years budget process.(MTEF to be included). Complete budget evaluation checklist. Executive Mayor provide political guidance over budget process and priorities that must guide prep of budget 	Week ending 10 June Week ending 24 June Week ending 30 June
July 05	<ul style="list-style-type: none"> Establish committees /consultation forums for budget process. 	Week ending 15 July
August 05	<ul style="list-style-type: none"> Consultations with established committees and consultation forums. IDP managers and CFO's joint sectoral management team meeting. 	Week ending 19 Aug 26 August
September 05	<ul style="list-style-type: none"> Council through IDP review process determines strategic objectives for service delivery and development for next three year budgets including review of provincial and national sector and strategic plans. Determine revenue projections and proposed tariffs and draft initial allocations per function and department for next financial year(NB strategic objectives to be considered). Consult with provincial and national sector departments on sector specific programmes for alignment(schools, libraries, clinics, water, electricity, roads, etc). Consult with local municipalities on IDP projects 	Week ending 16 Sept Week ending 23 Sept Week ending 30 Sept Week ending 30 Sept
October 05	<ul style="list-style-type: none"> Quarterly review of 05/06 budget and IDP, related policies, amendments (if necessary), any related consultative process. Take cognizance of national policies and budget plans and possible price increases in bulk services. Consult with established committees. Begin preliminary preparation of proposed budget for next financial year with consideration being given to past performance . 	Week ending 21 Oct Week ending 21 Oct Week ending 28 Oct Week ending 28 Oct
November 05	<ul style="list-style-type: none"> Review and draft initial changes to IDP. Finalize tariffs. 	Week ending 11 Nov Week ending 25 Nov
December 05	<ul style="list-style-type: none"> Review of proposed plans against broad policy directives by Executive Mayor and Municipal Manager. Finalize proposed budget and plans for next financial year with consideration being given to past performance. 	Week ending 9 Dec Week ending 15 Dec
January 06	<ul style="list-style-type: none"> Mid year performance review, review IDP, related policies, amendments, any related consultative process. 	Week ending 20 Jan
February 06	<ul style="list-style-type: none"> Submission of proposed budget, IDP and plans for the next three years to Executive Mayor. Submission of proposed budget, IDP and plans to portfolio committees. Submission of proposed budget, IDP and plans to Mayoral Committee. Notify local municipalities of proposed allocations(if any). 	3 February 6 – 10 February 16 February 21 February
March 06	<ul style="list-style-type: none"> Issue notice of Council meeting to consider proposed budget. Council considers proposed budget and IDP for next three years. Submit approved budget and IDP to NT and PT. 	1 March 9 March 20 March

Month	Activity	Dates
	<ul style="list-style-type: none"> • Publish approved budget and IDP for public comment. 	20 March
April 06	<ul style="list-style-type: none"> • Quarterly review of 05/06 budget, IDP, related policies, amendments (if necessary), any related consultative process. • Consultation with NT and PT, community participation and stakeholder consultation. • Executive Mayor to consider all submissions emanating from consultative process taking into account third quarterly review of current year. 	Week ending 21 Apr 27 March – 21 April 24 April – 28 April
May 06	<ul style="list-style-type: none"> • Submission of budget, IDP, SDBIP and Budget process for 07/08 to Portfolio Committees. • Submission of budget, IDP, SDBIP and Budget process for 07/08 to Mayoral Committee. • Submission of budget, IDP, SDBIP and Budget process for 07/08 to Council. • Draft performance agreements of MM and senior managers to Executive Mayor. • Publish SDBIP, revenue and expenditure projections for each month, service delivery targets and performance indicators for each quarter. 	3 – 5 May 11 May 18 May 18 May 26 May

RECOMMENDATION:

It is recommended:

1. That the budget process approved by the Executive Mayor for 2006/2007, as scheduled above, be accepted.